**DISPOSITION**

of *10.12.2020*no**. *03***

Regarding the end of the semester,

organization and development

of the semester / modular assessments

Pursuant to the Order of the Minister of Education, Culture and Research no. 449 of 15.05.2020 “On the measures for the functioning of higher education institutions during the risk of illness with COVID-19”, Order no. 892 of 26.08.2020 “On the relaunch of the educational process in educational institutions”, Order no. 1371 of 08.12.2020 “On the measures of functioning of higher education institutions during the risk of illness with COVID-19” and the Rector's Order no. 251-A of 16.10.20 ”Regarding the development of the educational process in pandemic conditions, a.y.a.u. 202-2021, the autumn semester, in order to protect the health and life of the beneficiaries and employees of the University, following the evolution of the epidemiological situation and the observance of the academic calendar,

DISPOSE:

1. To set up the terms and period of completion of academic activities, recovery of absences, insufficient grades and totals, as follows:
   1. for the disciplines with linear schedule (years I-III - Medicine, Preventive Medicine, Dentistry, years I-IV - Pharmacy) to further ensure the recovery of **arrears** from a.y. 2020-2021 according to the schedule set up by the department and complete the academic activities provided for the autumn semester with the calculation of the annual average by disciplines until **24.12.20**;
   2. for the disciplines of the higher studies Programs (cycle I) Optometry, General Medical Care, Radiological Technology, Public Health to further ensure the recovery of arrears from the a.y. 2020-2021 according to the schedule set up by the department and complete the academic activities provided for the autumn semester with the calculation of the annual average by disciplines until **18.12.20.**
2. To organize and carry out the semester assessment in the terms set up by the Academic Calendar according to the approved schedule, with the obligatory observance of the “Instruction on protection measures that have to be applied for organizing the activity of public and private educational institutions in the epidemiological context of COVID-19”.
3. To carry out and conduct the semester assessment for the first year students as follows:
   1. for integrated study programs (Medicine, Dentistry, Pharmacy) - in the Academic Assessment Center in the form of computer-assisted examination in SIMU, exception: the discipline of Higher Mathematics (Pharmacy) - the form of written examination;
   2. for the higher studies Programs Optometry, General Medical Assistance, Public Health, Radiological Technology the examination form according to Annex 1.
4. To carry out the final assessments **exclusively online** for the students of years II, III (integrated study programs Medicine and Pharmacy); years II, III, IV, V (integrated study program Dentistry), year II (higher studies programs Optometry and General Medical Care).
5. To continue carrying out the semester assessments in the assessments forms specified in provision no. 2 of 09.09.2020 for students of years IV-VI (integrated study program Medicine), year IV (study program Pharmacy); years III-IV (study program Optometry), year III (study program GMC).
6. The heads of the department will ensure the presence of a sufficient number of available teachers, (minimum 3 per study room), at the stage of computer-assisted assessment in SIMU.
7. The appointed staff of the department / chair will supervise the assessment process and will ensure the prevention of the violation of the norms of behavior and of the possible frauds in the assessment process.
8. In case of fraud detection, both during the computer-assisted assessment process in SIMU (use of electronic or paper information sources, etc.) and in case the student manifests a conduct contrary to the rules of the Moral Code of the university, which endangers the good conduct of the exams, the identified students will be eliminated from the exam by canceling the grade and submitting an application to the dean's office within 24 hours for the application of disciplinary sanctions.
9. The assessment forms for conducting the online exam will be set up by the **department /chair**, respecting the number of stages defined in the grading system (SIMU)
10. **The departments / chairs** will place on the department's WEB page the timetable with information about the way of taking the exams. In the case of online assessments, the departments / chairs are responsible for placing the access link, the date, the time, the responsible teachers.
11. The online assessments will be mandatory with the video cameras connected by both students and teachers. In the exceptional situation where a student will lose the connection to the platform during the examination, at the time of reconnection, he will receive another question (test, ticket, etc.) to answer. If, for some reason, he / she encounters difficulties in reconnecting, the student will report this by telephone to the examining teacher or the vice-dean, within a maximum of 10 minutes. The student will not lose the opportunity to take the exam, but will be examined after the examination of the colleagues in the group, in order not to endanger the examination in good conditions for the rest of the students.
12. **The deans offices** will develop the schedules of the Examination Session, taking into account the number of admitted students and indicating the manner of conducting the examinations. The schedules approved by the rector of the University, will be placed on the WEB pages of the faculties and will be sent to the students through SIMU (terms of development of the schedule - until **14.12.2020**, placement on the WEB page - **15.12.2020**, responsible: deans and vice-deans).
13. In case of exceptional situations (illness, placement in self-isolation, etc.) the departments and / or group leaders will notify the dean's office and the Department of Didactics and Academic Management for the taking of prompt measures to organize the assessment process.
14. The execution of this disposition is attributed to Silvia Stratulat, Head of the Department of Didactics and Academic Management, deans of the faculties (Gheorghe Placinta, Mircea Betiu, Oleg Solomon, Nicolae Ciobanu

First vice-rector,

Vice-rector for academic activity,

PhD, professor Olga Cernetchi